

TLS Call for Application - 0107

Application instructions

- ✓ Each applicant may submit one proposal only;
- ✓ all documents must be written in English, using MS Word or PDF, formatted for Windows;
- ✓ documents will be sent by means of a document exchange server. The applicant will be provided with login and password details following his/her registration;
- ✓ during registration applicants will be asked to provide a valid email address; each applicant will receive an email containing an access code. The email address and the access code are necessary for log in, fill in the administrative form and upload the documents listed below:
 - business plan
 - curricula of the applicants
 - all supporting documentation (letters of interest, company agreements or any other useful documentation);
- ✓ upon completion and successful submission of the online application, a confirmation email will be sent to the applicant's email address (for any technical problems please contact us at webmaster@toscanalifesciences.org);
- ✓ one paper copy of the documentation, signed by the main applicant (the legal representative in case of a company/organization), must be sent to:

Toscana Life Sciences Foundation,
Via Fiorentina, 1
53100 Siena
Italy

Required documentation:

All applicants **must send** the following documents:

1. 1 signed copy of the administrative form (available from the personal account page on the TLS web site);
2. 1 signed copy of the business plan;
3. 1 copy of curricula of the applicants and of any other key persons involved in the project (*short format, up to 4 pages*);
4. 1 copy of all the supporting documentation (such as letters of interest or company agreements);
5. 2 signed copies of the confidentiality agreement (available from the personal account page on the TLS web site. One copy cosigned by the legal representative of the TLS Foundation will be sent back to the applicant within 10 business days);
6. 1 signed copy of the declaration of consent (available from the personal account page on the TLS web site).